



REQUEST FOR NOAA DIVE ORDERS (COMMISSIONED OFFICERS)

SECTION I - TO BE COMPLETED BY OFFICER

1. Officer Name (Last, First, MI)	2. SSN (last four)	3. Rank
4. Beginning Date of Dive Order	5. Ending Date of Dive Order	
6. Line Office (NMAO, NOS, NMFS, OAR)	7. Division/Unit/Ship Name	
8. Signature (if hard copy)		9. Date

SECTION II - TO BE COMPLETED BY OFFICER'S IMMEDIATE SUPERVISOR/COMMANDING OFFICER

I endorse the issuance of diving orders for the above NOAA Corp Officer.

10. Supervisor Name (typed or printed)	11. Title
12. Signature (if hard copy)	13. Date

SECTION III - TO BE COMPLETED BY THE NOAA DIVING CENTER

The above NOAA Corp Officer is hereby authorized to engage in official diving duties involving the breathing of compressed gas in hyperbaric environments in accordance with NAO 209-123.

14. Name (typed or printed)	15. Title
16. Signature (if hard copy)	17. Date

INSTRUCTIONS FOR COMPLETING FORM

Blocks 1,3,7,10,11,& 13: Self explanatory

Block 2: Last four (4) digits of social security number

Block 4: Dive Orders are required for NOAA Corps Officers: 1) at the beginning of each fiscal year (1 Oct); 2) when officers change duty stations; or 3) upon completing NOAA diving certification requirements.

Block 5: Dive orders are valid for a maximum of one (1) year - ending at the end of the fiscal year (30 Sep). Enter this date or the last date of assignment with current unit/party/ship.

Block 6: Enter the Line Office assigned

Block 8: Signature of requesting officer if form is filled via hard copy

Block 9: Date form is signed

Block 12: Signature of immediate supervisor/commanding officer if form is filled via hard copy

INSTRUCTIONS FOR FILING FORM

This form may be filed electronically or via hard copy. If filed electronically, signatures are not required; however, the form must be forwarded to the NOAA Diving Center directly from the officer's immediate supervisor or commanding officer - as indicated by the e-mail address of the sender. If filed via hard copy, signatures are required for the requesting officer and immediate supervisor/commanding officer and the form may be mailed or faxed to NDC. Fax number is (206) 526-6506 and NDC address: NOAA Diving Center, 7600 Sand Point Way NE, Bldg. 8, Seattle, WA 98115-0070.

Note: The form must be completed in its entirety. Failure to do so will result in the form being returned to the originator.